



Tournament Hosting Requirements

District 9

The Washington State District 9 (District) policy for conducting any District Tournament hosted by District 9 shall be as outlined in the following paragraphs. District 9 will always be responsible for setting the dates of the tournament and developing and publishing the tournament bracket.

There are basic requirements for all leagues hosting a district tournament, regardless of sport or level. Additionally there are specific field and venue requirements based on tournament size, sport, and level. Some of these change from year to year, so the 2022 season will be used as a reference.

Host Requirements

Volunteers

All tournaments require volunteer support from the local league. This includes:

- Opening and closing the field/venue
- Being on-site for any field/venue issues
- Set up and put away score tables, PA systems, scoreboards, tents, chairs, etc.

Equipment/Venue

The district has limited equipment that can be used at tournaments, but we do not have enough to cover every tournament at the same time. (Specifically, we have a limited number of tables, chairs, tents, PA systems, and tables)

We need:

- A location for scorekeepers to setup **separated** from the bleachers (preferably elevated behind the backstop) at **each field**
- Power for an announcing system (PA) system at **each field**
- Adequate restrooms must be provided (including accessible restrooms)
- Announcing system at **each field** (if no power available, must be charged daily. District *might* be able to provide)
- An American Flag properly displayed
- 1 Table and 2 chairs at **each field** for scorekeeper and announcer
- 1 Table and chair for tournament director
- Tents to put up over scorekeeper tables and tournament director in case of bad weather (rain or heat)



- Emergency medical aid. Must have first aid provisions at the field and a plan for emergency medical aid (including ice packs and/or cold packs)
- Operation and staffing for on-site concessions (optional for district, required for state)
- Location for T-Shirt vendor including power (if present)
- Location for Official Photographer to setup sales booth (if present)

On-site storage

Ideally we need to be able to store tables, chairs, coolers, tents, etc. in secure storage on-site. Not all of our staff have vehicles that can haul everything back and forth. (This storage *could* also be a local volunteer that has a van or a truck that can help move things).

Storage for umpire supplies is also required (tables, chairs, equipment, coolers, food, etc.)

Parking

Staff and umpires need to have dedicated reserved parking on site. These must be reserved well ahead of game time in order to allow staff to arrive and have parking.

On opening weekend (and times we have back-to-back games) we will need 4 spots plus 8 spots for every game. (4 for the current game and 4 for the following game).

On weeknights (or when we have single game slots), we will need 3 spots plus 4 spots for every game.

Field Requirements

Once started, all tournaments must continue **uninterrupted** until the tournament is over. Only weather or other unforeseen field conditions can interrupt a tournament. We **will not** interrupt a tournament because of field availability, so please make sure you can reserve the field(s) in a continuous block.

All fields must have outfield fences (either permanent or temporary). Fence distances:

	BB10/11	BB12	BB70	BBJR/SR	Softball
Distance	200'	200/225'	225-300'	250-350'	200'

Depending on the number of teams in the tournament we may need multiple fields at the same time.

For almost all of our tournaments, **we require** 2 fields at the same time on opening weekend as well as throughout the first week of weeknights.



For some of our smaller tournaments with older players (like BB70, BBJR, BBSR, SBJR) we might be able to get away with a single field with lights, which would require that we play back to back at 5pm and 8pm on weeknights. This is **not preferred**.

Other requirements:

- Dirt fields must be dragged and lined before **every game**. This includes dragging and lining between games when there are multiple games in a day
- Outfield grass must be well maintained
- If a portable mound is used, mound must be properly placed (and verified) before **every game**. It must be an approved mound for the level of play.
- Left and right field out of play boundaries must be clearly marked
- Each field must have a dugout for **each team** with adequate protection for players
- Each field must have **Little League approved breakaway bases**

State Tournament Specific Requirements

State Tournaments provide a great experience to the youth across the entire state. It's a great opportunity to give the kids something they will always remember.

Since these tournaments are so special to the teams, there are additional requirements for the host league and the venue that hosts the tournament.

- A dedicated scoring and announcing area is required (behind the backstop preferred), with clear separation from spectators. This area must have a clear view of the field – if behind the backstop, the area must be raised.
- **Each field** must have a permanent scoreboard
- Left and right field out of play boundaries must be clearly marked **and roped/fenced/taped off to control spectators**
- Each field must have dedicated seating **for each team's spectators**
- Venue must have concessions (this can optionally include food trucks as well)
- Adequate on-site parking must be available for spectators
- Staff parking requirements increase substantially as there are volunteers coming in from around the state as well. 8 spots + 10 per game on multi-game days, 6 spots + 6 per game on single game days.

District Responsibilities

The Tournament Director will always be the District Administrator or a designated ADA. The tournament Umpire Consultant will always be assigned by the District.

District 9 will be responsible for the following:

- All game balls



- Tournament Champions banner
- All awards (if presented)
- Complete administrative control and conduct of the tournament in accordance with Little League rules and regulations
- Validation of tournament rosters
- Complete responsibility for tournament programs
- Coordination with/for tournament T-Shirt vendors (if applicable)
- Coordination with/for tournament photography vendors (if applicable)
- Providing tournament champion with information about next level tournament
- Providing teams with tournament packets (for state or regional tournaments)

Financial Arrangements

- All field/venue costs are the responsibility of the hosting league
- All concession stand monies will be retained by the host league
- All monies received from pin sales, souvenir sales, photography sales, program sales, and /or T-Shirt sales sold by District staff or vendors will be retained by the respective vendors and/or District 9.